

# Contemporary Photographs: Materials and Technique Information Sheet

Françoise Ploye – Préservation du patrimoine photographique

*This questionnaire is used to obtain essential information detailing the materials and techniques used in the creation of photographic works. This allows institutions and individuals to better care for their photographs.*

*Please provide as many details as you can.*

## On the artwork

Artist's name:

Edition number:

Title of work:

Artist's proof(s) number:

Is this work part of a series or portfolio? If so, please describe.

Date of work:

Print date:

Is the work signed?

Dimensions:

Are there any inscriptions on the work?

## Informations regarding materials and techniques

### Image source:

☐ film (analogue capture)

☐ digital capture

☐ scanned photograph or film

☐ creation 100% with a graphics software

☐ both, analogue and digital sources

☐ other (please describe):

### This print is a:

☐ B/W gelatin silver print

☐ on fiber based paper

☐ on PE paper

☐ chromogenic print (please provide the paper name – Kodak, Fuji, etc.):

☐ Solvent inkjet print (please provide the printer and media name):

☐ Latex inkjet print (please provide the printer and media name):

☐ Cibachrome/Ilfochrome

☐ UV-Curable inkjet print (please provide the printer and media name):

☐ Polaroid (please provide the product name):

☐ other (please describe: D2T2, Photocopy, Dye Transfer, Color carbon print, platinum print, etc.):

☐ inkjet print (aqueous inks)

☐ on cotton paper

☐ on baryta paper

☐ other (please describe):

### Was the work printed by the artist's, the artist's studio or another studio?

(please include printer's name and contact information)

## Mounting technique

Is the print overall back-mounted?

- ☐ yes
- ☐ on aluminium
  - ☐ on PVC
  - ☐ on Dibond
  - ☐ other *(please describe)*:

☐ no

Is the print partially back-mounted?

- ☐ yes
- ☐ with hinges?
  - ☐ other *(please describe)*:

☐ no

Is the print face mounted?

- ☐ yes *(please describe)*:
- ☐ no

Is there a protective layer on the print's surface (plastic film laminate, varnish, etc.)?

☐ yes *(please describe)*:

☐ no

**Mounter's name and contact information:**

Is the print framed?

- ☐ yes
- ☐ no

**Framer's name and contact information:**

## Questions for the artist about the conservation of her/his work

• Do you have any other comments regarding your work and its preservation? Are there aspects of the work that are particularly vulnerable and in need of special care?

• How do you feel about changes in materials or in the work's appearance that may occur over time (color imbalance, yellowing, scratches, etc.)?

• If necessary, would you accept having your work framed for its protection?

- ☐ yes
- ☐ with a protective glass
  - ☐ without a protective glass
- ☐ no

## Contact

Contact information for the artist:

Contact information for the gallery/seller:

• If appropriate, please provide contact information for an assistant or another person familiar with your work who may be consulted regarding questions of conservation:

• Was this questionnaire filled out by the artist?  
If not by whom?

☐ yes ☐ no  
Date:

*Thank you very much for taking the time to fill out this questionnaire!*